**Project Charter**

For

**Online Job Portal**

Prepared by

**Shamrooz**

XYZ Corp.

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**1. Executive Summary:**

This project is aimed at developing a web site for Online Job Portal. The system is an online application which can be used as an Online Job Portal for job seekers & job providers. Job Seekers logging should be able to upload their information and to apply on likeable jobs. Visitors/Company representatives logging should be able to post jobs.

**2. General Project Information:**

**Product Title:** Job Portal **Product ID:** 001

**Sponsoring Organization:** XYZ Corp. **Sponsor Representative:** ABC

**Prepared By:** Shamrooz **Version:** 1.0.0

**3. Project Stakeholders:**

|  |  |  |  |
| --- | --- | --- | --- |
| Position | Title / Name / Organization | Phone | Email |
| Sponser Reprsentative |  |  |  |
| Program Manager |  |  |  |
| Project Manager |  |  |  |
| Customer/User Representative(s) |  |  |  |
| Company see applicants |  |  |  |
|  |  |  |  |

**4. Project Purpose:**

This project is aimed at developing a web site for Online Job Portal. The system is an online application which can be used as an Online Job Portal for job seekers & job providers. Job Seekers logging should be able to upload their information and to apply on likeable jobs. Visitors/Company representatives logging should be able to post jobs.

**4.1 Business Issue:**

This project is aimed at developing a web site for Online Job Portal. The system is an online application which can be used as an Online Job Portal for job seekers & job providers. Job Seekers logging should be able to upload their information and to apply on likeable jobs. Visitors/Company representatives logging should be able to post jobs.

**4.2 Business Objectives:**

|  |  |
| --- | --- |
| Strategic Plan Element | Project Business Objectives |
|  |  |
|  |  |

**5. Project Overview:**

**5.1 Project Description:**

This project is aimed at developing a web site for Online Job Portal. The system is an online application which can be used as an Online Job Portal for job seekers & job providers. Job Seekers logging should be able to upload their information and to apply on likeable jobs. Visitors/Company representatives logging should be able to post jobs.

**5.2 Scope:**

The scope of the online job portal includes:

The Online job Portal System that is to be developed provides the members with jobs information, online applying for jobs, Posting Jobs, and many other facilities. The basic scope of the project is given as under:

* Job Seekers Area
* Job Providers Area
* Administrator’s Panel

**5.3 Assumptions:**

This project is aimed at developing a web site for Online Job Portal. The system is an online application which can be used as an Online Job Portal for job seekers & job providers. Job Seekers logging should be able to upload their information and to apply on likeable jobs. Visitors/Company representatives logging should be able to post jobs.

**5.4 Constraints:**

This project is aimed at developing a web site for Online Job Portal. The system is an online application which can be used as an Online Job Portal for job seekers & job providers. Job Seekers logging should be able to upload their information and to apply on likeable jobs. Visitors/Company representatives logging should be able to post jobs.

**6. Project Requirements & Deliverables:**

This project is aimed at developing a web site for Online Job Portal. The system is an online application which can be used as an Online Job Portal for job seekers & job providers. Job Seekers logging should be able to upload their information and to apply on likeable jobs. Visitors/Company representatives logging should be able to post jobs.

**7. Project Management Milestones & Deliverables:**

|  |  |  |
| --- | --- | --- |
| Milestone / Deliverable | Estimated Date | Responsible Individual |
|  |  |  |
|  |  |  |
|  |  |  |

**8. Project Budget & Costs:**

|  |  |  |
| --- | --- | --- |
| Purpose | Amount | Budget Source |
|  |  |  |
|  |  |  |
|  |  |  |

**9. Personal & Other Resources:**

|  |  |
| --- | --- |
| Resources | Description |
| Project Team |  |
| Support |  |
| Facilities |  |
| Equipment |  |
| Software Tools |  |
| Other |  |

**10. Project Risks:**

This project is aimed at developing a web site for Online Job Portal. The system is an online application which can be used as an Online Job Portal for job seekers & job providers. Job Seekers logging should be able to upload their information and to apply on likeable jobs. Visitors/Company representatives logging should be able to post jobs.

**11. Project Organization:**

**11.1 Project Organization Chart:**

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
|  |

**11.2 Roles & Responsibilities:**

|  |  |  |
| --- | --- | --- |
| Stakeholder Title | Name | Roles & Responsibilities |
|  |  |  |
|  |  |  |
|  |  |  |

**12. Associated Documents:**

This project is aimed at developing a web site for Online Job Portal. The system is an online application which can be used as an Online Job Portal for job seekers & job providers. Job Seekers logging should be able to upload their information and to apply on likeable jobs. Visitors/Company representatives logging should be able to post jobs.

**13. Other Information:**

This project is aimed at developing a web site for Online Job Portal. The system is an online application which can be used as an Online Job Portal for job seekers & job providers. Job Seekers logging should be able to upload their information and to apply on likeable jobs. Visitors/Company representatives logging should be able to post jobs.

**14. Approval Signatures:**

|  |  |  |
| --- | --- | --- |
| Position / Title | Signature / Printed Name / Title | Date |
| Sponsor Representative |  |  |
| Program Manager |  |  |
| Project Manager |  |  |
|  |  |  |